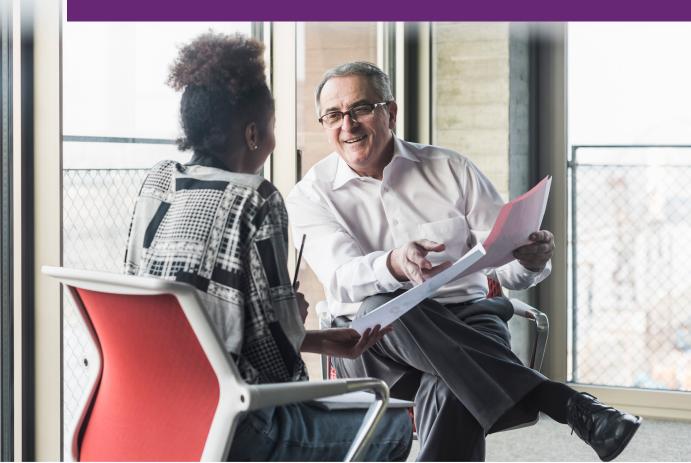


# Manage contracts with more intelligence

# esm contract



## The sheer volume of contracts at most institutions requires an automated way to store, manage, and monitor these critical business documents.

Managing paper files, tracking email attachments, chasing down signatures, and manually tracking renewals and expirations isn't simply inefficient—it exposes your institution to financial risk. And without visibility into spend against negotiated contracts, you have little insight into your financial obligations and liabilities.

## Achieve better visibility and control across the contract lifecycle for more intelligent spend management

Today, contract management has evolved from an operational record-keeping system to a core capability that can help your institution manage spend more intelligently. ESM Contract helps you master the contract lifecycle by providing a central repository where contracts can be stored and managed more efficiently and securely. With better processes supported by automated workflows, controls, and notifications, you can track spend more effectively, improve compliance, and leverage negotiated contracts to deliver more value to your education community.

### Convenience

Rely on a central contract repository with approval, alert, and notification workflows to master the contract lifecycle.

### Intelligence

Gain deeper visibility into contractual agreements to manage spend more intelligently.

### Community

Improve collaboration across the institution by giving stakeholders secure access to negotiated contracts.

### Mission

Minimize risk by eliminating paper contracts and applying appropriate controls across the contract lifecycle.

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#### Improve collaboration to increase productivity

ESM Contract improves collaboration and productivity across the institution. The robust search function in ESM Contract allows end users to search for and view approved contracts to understand authorizations, preferred terms and pricing, and service obligations. By reducing the number of requests forwarded to your legal team, counsel can focus more fully on negotiating contracts that serve the institution and work more collaboratively with stakeholders to manage the contract portfolio, understand contractual obligations, and minimize contractual risk.



#### Manage contract processes and approvals more efficiently

Manage your contract library online with controls in place so that stakeholders across campus can work with contracts based on their needs and privileges. Establish approval workflows to eliminate bottlenecks, reduce cycle times, and improve contract compliance. Automatically notify users when total spend against a contract has reached a specified amount or a percentage of the total contract value.



#### Understand and manage spend with more insight

ESM Contract improves visibility into contractual agreements across your institution so you can understand and manage spend with more insight. Purchase orders are linked to contracts so that you can establish alerts and notifications to monitor the remaining value of a contract automatically, review contract renewals, and understand when contracts are about to expire.



#### Leverage the benefits of negotiated contracts more effectively

With a centralized contract repository, you can understand what agreements have been put into place and leverage the benefits of those contracts more effectively on behalf of your education community. With better visibility into contracts across the institution you can more effectively promote volumebased savings and manage contract terminations and renewals through automated alerts and notifications to ensure compliance with terms and conditions.



#### Deliver a single solution to help teams across the institution

ESM Contract delivers the digital capabilities you need to eliminate paper contracts, Excel spreadsheets, and shadow databases to improve performance, increase compliance, and reduce institutional risk. With master data synchronized across your finance and procurement systems, you can track spend more effectively to understand contract performance at your institution.

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# Contact ESM to learn more about how ESM Contract can help your institution connect people to the resources they need to power education.

SCHEDULE A CONSULTATION



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